



5<sup>th</sup> November 2020

Dear Parents/Carers

**Additional Measures**

At this time of rising cases of COVID 19, and as we enter another national lockdown, we want to work with you to protect all members of our community and therefore advise the following points:

- Arrive no earlier than your child's 10 minute drop-off/pick-up time
- Adults to wear a face covering when dropping off and picking up children
- Adults to maintain 2 metres social distancing
- One adult/parent per child for drop-off and pick up

<b>Conley Street gate</b>		
	<b>START TIME</b>	<b>FINISH TIME</b>
Year 1	08:40 – 08:50	15:10 – 15:20
Year 2	08:50 – 09:00	15:20 – 15:30
Reception	09:00 – 09:10	15:30 – 15:40
<b>Commerell Street gate (Main)</b>		
	<b>START TIME</b>	<b>FINISH TIME</b>
Year 3	08:30 – 08:40	15:00 – 15:10
Year 4	08:40 – 08:50	15:10 – 15:20
Year 5	08:50 – 09:00	15:20 – 15:30
Year 6	09:00 – 09:10	15:30 – 15:40

St Joseph's staff will also wear a mask when on the gates.

If you do need to enter the premises for any reason, we ask that you please do wear a mask.

Thank you for your understanding and co-operation in helping us to minimise the risk of COVID-19 transmission in our community.

Kind regards

Mrs Jacki Keogh  
Head of School